

ARMA Silver State Chapter
2015-16 Board Meeting
June 18, 2015

Board Members present:

President Renee Stegeman
Vice-President Lufonda Cone
Treasurer Mercedes Ward
Secretary Susan Ziobro
Past-President Linda Hellow

Meeting called to order by Renee Stegeman

Installation of Officers

Installation of 2015-2016 ARMA Officers took place on Thursday, June 18, 2015, at a regular monthly meeting before the members. The ceremony was performed by Past-President Linda Hellow. Officers installed were:

President	Renee Stegeman
Vice-President	Lufonda Cone
Treasurer	Mercedes Ward
Secretary	Susan Ziobro

Treasury Report

No discussion.

Committees

- Professional Development – Treasurer Mercedes will continue to chair this committee. The Atomic Testing Museum will be revisited for a tour of the archive and equipment.
- Grants – A submission was made and the result is pending.
- Hospitality – Today's chapter lunch menu provided by Nevada Chicken Café was a success. The Atomic Testing Museum was a superb venue. Vice President Lufonda will continue to chair this committee in the upcoming year.
- Communication – Chapter President, Renee will continue to be the lead on marketing via email blasts using MailChimp. She will train Chapter Secretary, Susan as a back-up. Past-President Linda Hellow will continue as acting Web Master.
- Chapter Archive – President Renee will look into a Google Drive account as a cloud repository.

Chapter Bylaws

A review will be made by the President and Past-President.

Chapter Connection

No discussion.

ARMA International

No discussion.

Old Business

- Annual reports - ARMA International annual reports and filings due on 8/01/2015 will be made by the Chapter President and Treasurer respectively.
- ARMA Leadership Conference – The Chapter Vice-President and Treasurer will attend the July conference. The next board meeting is set for August to accommodate a post-conference report.

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New Business

Banking – 2015-2016 Officers needing access to chapter bank accounts or use of debit cards will schedule an appointment before the Leadership Conference to update signature cards at the US Bank Branch on Sahara.

2015-2016 Strategic Planning

Tabled until the next meeting.

Adjournment

A motion was made by Past-President Linda Hellow, second by President Renee Stegeman to adjourn the meeting.

Respectfully Submitted,



Susan Ziobro,
Silver State Chapter Secretary

Next Meeting of the Board
Thursday, August 6, 2015 at 5:00 PM
Location – TBD



Approved by President, Renee Stegeman